

# Training Leader – Order Form

If you would prefer to be billed for your order, or submit your order via mail or fax, please use the form below. You can find pricing for individual sessions online at [www.trainingleader.com](http://www.trainingleader.com). To place your order, please complete the form below, and submit it via fax: 800-767-9706 or via mail: 2277 Trade Center Way, Suite 101, Naples, FL 34109. If you need assistance, or would like info on an annual unlimited subscription, please call **800-767-1181**

*The recorded video file and the CD-ROM include the actual presentation along with the PDF handouts. You and your staff can review the session as many times as you would like **per location**. You can stop, start, rewind, and re-listen to the presentation as needed. Should you have multiple locations that you'd like to access the information, please call us at 800-767-1181 for special pricing.*

## SESSION INFORMATION:

**Session #1 Title:** \_\_\_\_\_

Quantity	Format	Price
	Choose one of the formats in this box: <input type="checkbox"/> Live <input type="checkbox"/> On-Demand Recording <input type="checkbox"/> CD-ROM (plus \$10 S&H)	\$ _____
	Choose add-on formats ( <i>only choose add-on format if you've chosen an option from box above</i> ): <input type="checkbox"/> On-Demand Recording – plus \$50 <input type="checkbox"/> CD-ROM – plus \$60	\$ _____

**Session #2 Title:** \_\_\_\_\_

	Choose one of the formats in this box: <input type="checkbox"/> Live <input type="checkbox"/> On-Demand Recording <input type="checkbox"/> CD-ROM (plus \$10 S&H)	\$ _____
	Choose add-on formats ( <i>only choose add-on format if you've chosen an option from box above</i> ): <input type="checkbox"/> On-Demand Recording – plus \$50 <input type="checkbox"/> CD-ROM – plus \$60	\$ _____

**Report Title:** \_\_\_\_\_

	Choose one of the formats in this box: <input type="checkbox"/> Downloadable PDF <input type="checkbox"/> Printed Hard Copy <input type="checkbox"/> Print + Downloadable PDF (only when available)	\$ _____
--	--	----------

**Please complete live webinar attendee and/or shipping information on the next page....**

**LIVE ATTENDEE AND/OR SHIPPING INFORMATION:**

Name:	
Degree/Credentials:	
Specialty:	
Title:	
Organization:	
Address:	
City/State/Zip:	
Phone:	
Email:	

**PAYMENT INFORMATION:**

1. My check is enclosed. *(please make check payable to Training Leader)*
2. My Purchase Order # is: \_\_\_\_\_
3. Please bill me \$ \_\_\_\_\_ at the address above
4. Please charge my credit card below for \$ \_\_\_\_\_:

Type of card:	<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> AMEX <input type="checkbox"/> DISCOVER
Card Number:	
Exp. Date:	
SEC Code:	
Card Holder Name:	
Billing Address:	
City/State/Zip:	
Signature:	

**FULFILLMENT OF YOUR ORDER:**

1. Once your payment is received, we will fulfill your order promptly. This includes live events. We must receive your payment before you will be sent access instructions.
2. If you'd like to be billed for your order AND have included a purchase order number, your order will be fulfilled as if it has been paid in full.
3. If you order a product that is downloadable, once your order is paid, you'll receive an email with instructions on how to receive your order. If you don't receive your email when expected, please check your SPAM folder or give us a call.

Please print and complete all of the information on this form, then submit your order and/or payment via:

**MAIL:** Training Leader, 2277 Trade Center Way, Suite 101, Naples, FL 34109  
**FAX:** 800-767-9706  
**PHONE:** 800-767-1181